

Notice of Move Out and Request of Security Deposit Refund
946 Willow Pond Street

On this date, _____, I am notifying the owners, Paul and Kim Romano of 946 Willow Pond Street, College Station, Texas 77845 of my plans to vacate the premises. Thirty days notice is required.

I will be moving out on _____. I am requesting my security deposit of \$250.00 be returned to me at the address listed below less any damages (other than normal wear and tear). I understand all of my belongings must be removed from the premises and my portion of the house will be clean. I will surrender keys to my bedroom and the front door. If any of my items are left in the house after the move-out date, these items will become the property of the owners and they may dispose of them as they wish. I will be charged a removal fee if workers have to be hired to remove these items or if I fail to clean my portion of the duplex.

Name

Address (Security deposit refund will be sent here.)

City, State Zip

(_____)_____
Telephone Number

Signature

Date

This completed form should be mailed to:

Paul and Kim Romano
20 Las Brisas Circle
Wylie, Texas 75098

This document can also be scanned and emailed to kromantx@yahoo.com